

North Duffield Community Primary School

APPLICATION PACK FOR THE POST OF

0.5FTE Teacher



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Exceptional Class Teacher required for September 2022 **for Early Years or Key Stage One.**

Location	North Duffield Community Primary School, Broadmanor, North Duffield Selby, YO8 5RZ
Vacancy Hours	0.5 FTE (with the possibility to increase to 1.0FTE in the future)
Contract Type	Established
Application Closing Date	27th June at 4.00 pm
Salary Range	MPS
Interview Date	Week commencing 27 June
Venue for Interview	North Duffield CP School

The children of North Duffield Community Primary School wish to appoint a passionate, dynamic, reflective, capable and progressive practitioner to join our dedicated team. This role offers a fantastic opportunity to join a caring and vibrant school, where you can learn alongside others and everyone is valued and supported, and children are at the heart of everything we do. At North Duffield Community Primary our children's learning is scaffolded by metacognition and we truly "Grow Learners for Life."

We are looking for:

- An excellent and reflective practitioner who can creatively adapt the curriculum and environment, to support children's learning and needs.
- Someone with the ambition and drive to develop their career and make a difference to all children at North Duffield.
- A caring teacher who recognises the power of relationships with children.
- A teacher who is committed to learning about, and teaching metacognitive strategies, developing positive attitudes, resilience and learning behaviours in the children they teach.
- A potential leader who can take on new learning and disseminate this effectively to others.
- Someone who will become passionate about children and their learning

Our School can offer:

- A real family atmosphere where children are caring, well-behaved and eager to learn.
- A happy, supportive, vibrant learning and working environment.
- The opportunity to work alongside an experienced leadership team, to progress and develop skills
- Knowledgeable, adventurous, effective, hardworking staff.
- Supportive Governors and parents.

The school is committed to safeguarding the welfare and safety of our children and the successful candidate will be required to undertake an enhanced DBS clearance.

Application forms and further details can be found on our website at www.northduffield.n-yorks.sch.uk or requested by emailing admin@northduffield.n-yorks.sch.uk or telephoning 01757 288487 and providing an e-mail address. Completed applications may be returned via e-mail, post or hand.

Letter from the Headteacher



North Duffield Community Primary School

Broadmanor, North Duffield, Selby, North Yorkshire YO8 5RZ

Telephone: 01757 288487

E-mail: admin@northduffield.n-yorks.sch.uk

Website: www.northduffield.n-yorks.sch.uk

Headteacher: Mr A Russell

Maintained by North Yorkshire County Council



Thank you for your interest in the post of Class Teacher at our school.

We are very proud of our school, further details of which are enclosed in this information pack. We want to appoint a dedicated professional who is a highly motivated, creative and committed teacher. The post is to commence in September 2022 (if possible) to teach.

If you decide to make an application, please complete the enclosed form. We are happy to accept applications by e-mail.

Candidates are welcome to visit the school, please telephone (01757288487) or e-mail the School Bursar, Mrs Angela Dennison, to make an appointment to visit and speak with the Headteacher.

The closing date for applications is Monday 27th June and interviews will be held week commencing the Monday 27th June.

Yours sincerely

Andrew Russell
Headteacher



About our School

SCHOOL VISION

At North Duffield Primary School, we work with relentless consistency to enable **all** our children to achieve our school vision, **"Growing Learners for Life," Every child will make good or better progress through the high-quality teaching they will receive, and their engagement with our diverse, absorbing and exciting curriculum which provides appropriate and relevant enrichment experiences.**

We model and promote an inclusive ethos so our learners are flexible, imaginative, responsible and confident life-long learners, who value "Rights, Respect, Responsibility and Independence." The fundamental British values of democracy, the rule of law, individual liberty, mutual respect and tolerance of those of different faiths and beliefs, are promoted throughout our school curriculum, and our whole school ethos. This ensures that all children including those with SEND or medical conditions have the same opportunities and expectations placed upon them as all other young people.

Our school aims to treat all its pupils fairly and with respect. This involves providing access and opportunities for all pupils without discrimination of any kind.

SCHOOL CONTEXT

North Duffield School is a Community Primary School with 117 children, aged between 4 and 11 years, on roll. The School is presently staffed with 2 full time and 3 part time teachers, an Assistant Headteacher and the Headteacher. The support staff comprise of 4 Higher Level Teaching Assistants, 4 Teaching Assistants supporting pupils with Special Needs, 7 Midday Supervisors, the School Bursar and Admin Assistant. The School draws children from its catchment area of North Duffield, Skipwith and beyond and it is envisaged that pupil numbers will steadily increase as the villages develop.

The school buildings are modern, having been built on a new site in 1984. Further building work was carried out in 1992, when an infant block housing two classrooms, activity and resource areas, toilets and a cloakroom were added. In 2003 a conservatory and outdoor play area were added to the foundation classroom and in 2006 the Class 3 cloakroom was extended and a new Headteacher's office built. Further building work extended the school hall and provided a new library and office. Adjacent to the buildings are hard, all-weather areas and a netball court. The grounds are grassed and borders are planted with trees and shrubs and are well maintained

The school is at the heart of its community. Parents play a central role in the organisation and activities of the Friends of North Duffield. The main feature each year is the School Fair, to which all village organisations are invited to hold a stall. The Friends raise a substantial amount of money for school. The school is supported by a dedicated and knowledgeable Governing Body.

Swimming lessons are held at the pool at Riccall Primary School. We employ a Sports Coordinator to run cluster events including netball, football, cricket and rounders. We have close links with the village Pre School group who are invited to school regularly to work with the Early Years children. In September 2020 a local childminder hired a space

in the school to provide wrap-around care for the pupils and preschool provision. We have a wide range of after school clubs which are very well received by the children.

Our last Ofsted inspection (July 2017) judged our school to be 'Good'. We have the Basic Skills Quality Mark, Healthy Schools status, School Games Silver Award, Primary Science Quality Mark, International Schools Award and Lets Get Cooking Award.

LOCAL AREA

North Duffield village is situated in the Selby District of North Yorkshire. It lies 6.7 miles northeast of Selby on the A163 road from Selby to Market Weighton, and 9 miles south of York. The River Derwent forms the eastern boundary of the parish. At its centre is the picturesque Green and duck pond. There is a mixture of old and new housing in the village, most of the latter being developed by Barratt York Ltd. A variety of village clubs and societies meet throughout the year, football and historical society, to name but a few. There is a Village Hall and Methodist Chapel and the Parish Church is St Helen's Church in Skipwith where we hold our annual Christingle Service. The village shop sells general groceries, and newspapers and operates the Post Office. The doctor's surgery is situated on Main Street.

Job Description

NORTH DUFFIELD CP SCHOOL JOB DESCRIPTION: MAIN SCALE CLASSROOM TEACHER

Job details

Job title: Class Teacher

Salary: MPS

Hours: 0.5 FTE (with the possibility to increase to 1.0 FTE in the future)

Contract type: Temporary One Year

Reporting to: Headteacher

Responsible for: Class teaching and Teaching Assistants

JOB PURPOSE: Promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, and consistent with the aims of the school and the unique needs of each individual.

JOB CONTEXT: This school is committed to safeguarding and promoting the welfare of our pupils and young people. We have a robust Child Protection Policy and all staff will receive training relevant to their role at induction and throughout employment at the School. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children.

KEY RESPONSIBILITIES:

1. **Develop and maintain up-to-date knowledge and an understanding of the areas of teaching and pupil support for which the post-holder is responsible**
2. **Plan work to meet the learning needs of allocated pupils in a consistent and effective way**
3. **Use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress**
4. **Monitor the progress of pupils for whom the post holder is responsible to set expectations and give constructive feedback**
5. **Maintain appropriate records to demonstrate progress made by pupils**
6. **Participate fully in professional development activities to develop practice further, sharing the learning from these as appropriate**
7. **Make an active contribution to the policies and aspirations of the school**

To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers

To fulfil all of the responsibilities and duties required by the School's policies on teaching and learning.

To achieve any performance criteria or targets arising from the School's Performance Management arrangements

This job description will be reviewed annually

This job description may be amended at any time in consultation with the postholder.

PERSON SPECIFICATION

JOB TITLE: Teacher

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT
Qualifications & Training	<ul style="list-style-type: none"> • Qualified Teacher status • Commitment to continuing professional development 	Degree	Application form
Experience	<ul style="list-style-type: none"> • Recent experience in KS1. • Experience of planning and delivering curriculum at KS1. • Experience of establishing positive relationships with parents/carers and pupils 	Experience in Early Years	Application form Interview
Skills & Knowledge	<ul style="list-style-type: none"> • Thorough knowledge and understanding of all relevant aspects of the National Curriculum in relation to the post. • Understanding of what makes 'quality first' teaching, and effective intervention strategies • Effective teaching and learning styles • The ability to make the sessions active, lively and focused on the individual pupil's needs. • Monitoring, assessment, recording and reporting pupils' progress • Statutory requirement of legislation concerning Child Protection, SEN, Health & Safety and Equal Opportunities. 	Enthusiasm for History or Geography.	Application form Interview
Personal Qualities	<ul style="list-style-type: none"> • Good behaviour management skills. • Ability to create a positive challenging learning environment. • Ability to relate to and build relationships with pupils, parents and other members of the school community. • Enthusiasm and commitment to the aims and objectives of the school • Good communication skills 	Willingness to participate fully in school activities	Interview Application form Reference
Other Requirements	<ul style="list-style-type: none"> • Post is subject to enhanced CRB clearance 		Application form Interview

Child Protection

This school is committed to safeguarding and promoting the welfare of our pupils and young people.

We have a robust Child Protection Policy and all staff will receive training relevant to their role at induction and throughout employment at the School.

In relation to this appointment process, you should be aware that your referees will be asked the following question:-

- ❑ “Are you aware of any Child Protection allegations or issues of a similar nature in relation to this person? If so please provide details.”

At the interview, all candidates will be asked if there have been any allegations, or issues, raised against them by pupils or young people and if so, the outcome of them.

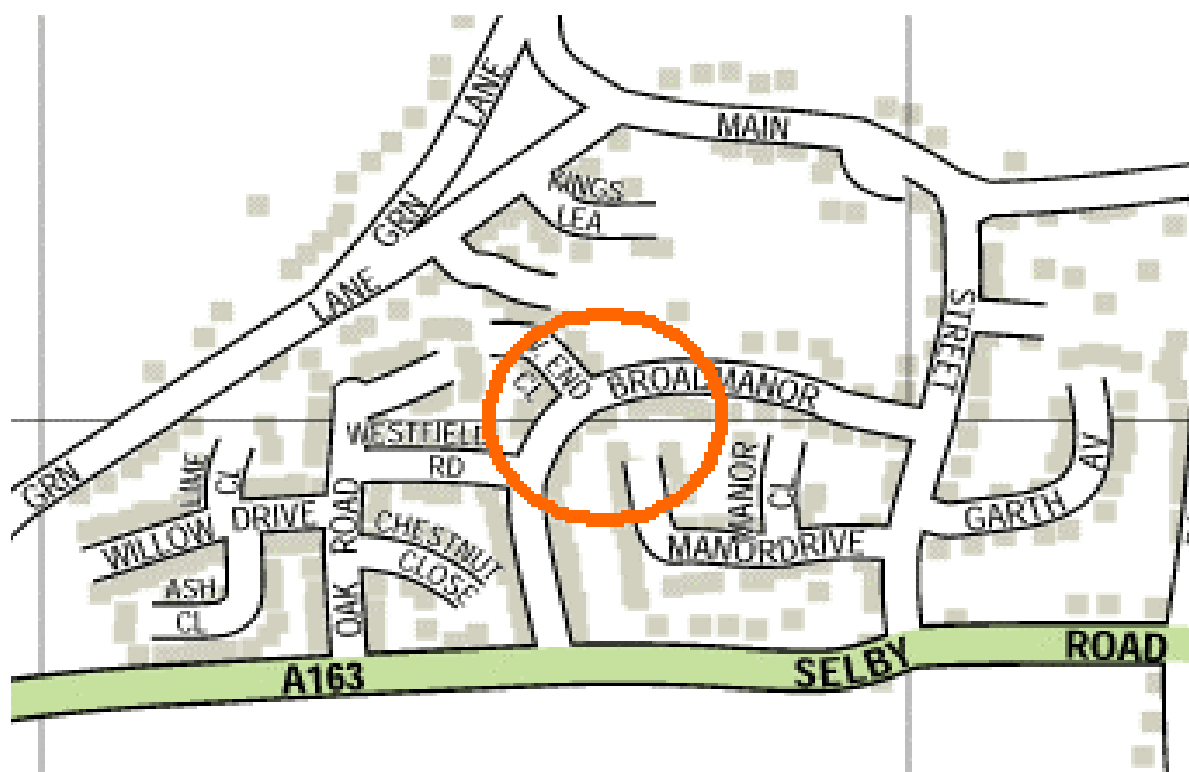
If you would like to discuss any of the above before making an application please contact the Chair of Governors.

North Duffield Community Primary School Child Protection Information/Instructions for Job Applicants

North Duffield Community Primary School is committed to safeguarding and promoting the welfare of Children and Young People and ensuring that employees are suitable persons to work with them:

1. All applicants are requested to provide in their application, explanations for any gaps in study and/or employment history. Applicants should include in the Previous Employment section of their application form, details of any other unpaid work/experience, for example, voluntary work.
2. Applicants are advised that references should be from "suitable" referees, that is, the current or most recent employer and, where this did not involve work with children and young people, the most recent employer where the work was with children or young people. Where we consider that additional references are required, we reserve the right to request details of an alternative referee(s) from the candidate. In line with DCFS Safer Recruitment and Selection Guidance, for appointment to this post, **references will be taken up prior to the interview.**
3. All reference requests will specifically ask for information about the candidate's suitability to work with children and young people and will request details of: any disciplinary procedures and the outcome of these; any allegations or concerns relating to Child Protection and/or the welfare of children and young people; details of any criminal convictions, cautions or bindovers.
4. At the interview, candidates will be asked about any allegations or concerns raised against them and the outcome of these, including the details of both current and expired disciplinary sanctions. Interviewees are required to bring to the interview original documents relating to identity and qualifications.
5. All appointments will be subject to a satisfactory, enhanced level DBS check, a minimum of two satisfactory references and medical clearance. **This post is exempt from Section 4(2) of the Rehabilitation of Offenders Act 1974** therefore all convictions, cautions and bindovers, including those regarded as "spent" must be declared. Any pending prosecutions, current court proceedings and police enquiries relating to you, also must be disclosed. If you have any of these, you must provide details in a sealed envelope, marked confidential, attached to your application form. Applicants are required to declare if they have been referred to or included on List 99 or PoCA List, barring or restricting work with young people or vulnerable adults. For new employees to North Yorkshire County Council, the appointment will be subject to the satisfactory completion of a six-month probationary period (Applies to school support staff posts).
6. On induction, all staff will be provided with Child Protection training, appropriate to the role, including information regarding the North Yorkshire Safeguarding Children Board's, Local Authority's and School's Child Protection and Safeguarding Policies and Practice Guidance and information on expected safe working practice, standards of conduct and behaviour and disciplinary, capability and whistle-blowing procedures.

School Location and Travel Information



North Duffield is located 6.7 miles northeast of Selby on the A163 Selby to Market Weighton road. It is within easy access to York, Leeds and all major road networks. There is a train station in Selby which lies on the East Coast Main Line from London to Glasgow. Buses to North Duffield are infrequent but taxis are available.

How to Apply

Closing date:

Monday 27th June

Interviews:

Week commencing 30th June

Visits:

Candidates are welcome to visit the school, please telephone (01757288487) or e-mail the School Bursar, Mrs Angela Dennison, to make an appointment to visit and speak with the Headteacher.

Job Description

This tells you the main responsibilities of the post and explains what we are looking for. It tells you about the personal and professional qualities you need for this post. These criteria will be used to make the appointment.

Person Specification

This specification sets out which criteria will be used to shortlist interview candidates. Please ensure you demonstrate through evidence how you meet the criteria.

Applying

If you decide to apply for this post please complete the attached application form. Your formal letter of application (supporting statement) should be no longer than 2 sides of A4 and should address the selection criteria detailed in the Person Specification.

If you have not heard from us by Thursday 30th June you may assume that your application has not been successful.

Please return your completed application **preferably** by email to:
admin@northduffield.n-yorks.sch.uk

or by post to:

Mr A Russell
Headteacher
North Duffield Community Primary School
Broadmanor
North Duffield
Selby
North Yorkshire
YO8 5RZ