

North Duffield School ICT Acceptable Use Agreement / eSafety Rules

- ✓ I will only use ICT in school for school purposes.
- ✓ I understand that I will be educated in the safe use of ICT within school and that it is the school's policy not to allow social media within school.
- ✓ I will only use my class email address (if one is available) and no other email addresses should be used within school.
- ✓ I will only open email attachments from people I know, or who my teacher has approved.
- ✓ I will not tell other people my ICT passwords.
- ✓ I will only open/delete my own files.
- ✓ I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- ✓ I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher or another adult within the classroom immediately.
- ✓ I will not give out my own details, such as my name, phone number or home address to anyone online.
- ✓ I will never arrange to meet someone myself. If I need to meet with someone, I will ask my teacher to arrange the meeting for me and make sure that a responsible adult comes with me.
- ✓ I will be responsible for my own behaviour when using ICT because I know that these rules are to keep me safe.
- ✓ I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
- ✓ I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my ICT use or eSafety.

Dear Parent/ Carer

ICT including the internet, email and mobile technologies, etc has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these eSafety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like some explanation please contact Mr Flitcroft.

We expect all children to send this slip back to school. Should the slip not be completed prior to the end of this Spring Term we will assume that you do not give permission for your child to use the internet at school.

✂

Parent/ carer signature

We have discussed this and (child name) agrees to follow the ICT and eSafety rules and to support the safe use of ICT at North Duffield Community School.

Parent/ Carer Signature

Class Date