# NORTH DUFFIELD COMMUNITY PRIMARY SCHOOL

# “Growing Learners for Life”

# Higher Level Teaching Assistant (HLTA)

Contract: Variable contract, term time only (38 weeks + 5 training days)

16 hours per week (working pattern to be confirmed)

Actual Salary: Grade F (points 9-13) (£26,409-£28,163 FTE)

Closing date for applications: 12pm on Sunday 5th October 2025

Interview date: Tuesday 14th October 2025

Required: November 2025

We are offering an exciting opportunity for a passionate HLTA to join our fantastic team at North Duffield Community Primary School. The successful candidate will primarily provide cover for Teacher’s PPA (Planning, Preparation and Assessment) across all classes.

The role involves the management of other Teaching Assistants including the allocation and monitoring of work.

The successful candidate will support our teachers in taking a creative approach to teaching pupils according to their educational needs, maximising their achievement and ability to succeed.

Part of the role involves contributing to and supporting the overall development, learning and care within Early Years. Good knowledge of phonics is essential.

This is a great opportunity for a HLTA who is looking to continue their career in education and is motivated to inspire learning in children. The successful candidate should be enthusiastic about working across all Year groups as well as having the ability to use their initiative. They will challenge and excite our children, have the ability to consistently deliver high quality learning experiences and commit to high standards of professionalism with high expectations of the children.

The successful candidate will be calm, engaging, resilient, enjoy working as part of a team, be confident in leading small groups, and be genuinely motivated by helping every child to reach their full potential. They will also be:

* able to provide support for pupils, the teacher and the school in order to raise standards of achievement for all by utilising advanced levels of knowledge and skills when assisting with planning, monitoring, assessing and managing classes
* someone with a clear vision in how to develop pupils with an impact on achievement
* flexible and willing to work in and outside of the classroom.
* able and willing to assess learning and social and emotional needs and give help that is needed to remove the barriers to learning

The work will be challenging and rewarding in equal measure and at North Duffield Community Primary School we maintain a strong safeguarding culture where pupils are listened to, respected and involved in as many decisions as possible.

North Duffield Community Primary School is a happy, inclusive and creative school where children thrive and where innovation, initiative and creativity are encouraged. Our children are exceptional and keen to learn and all members of our school community are valued.

**We offer:**

* Well behaved children who have a love of learning at our school
* A friendly and supportive team with high morale who all champion children’s well-being
* Exceptional CPD opportunities through our tailored programme
* A strong ethos of high expectations and challenge for the whole community
* Excellent professional development and career enhancement opportunities
* Excellent induction and a support programme for all staff new to the school

There is the potential for a suitable candidate to undertake the role alongside the Mid-day Supervisor role currently being advertised. If applying for both roles, please complete one application form and highlight to be considered for both positions.

This is an exciting time to join our school. If this role sounds like the job for you and if you would like any more information, please do not hesitate to contact Andrew Russell, our Headteacher –admin@northduffield.n-yorks.sch.uk , or arrange an informal telephone conversation (01757 288487) ahead of making your application.

Find out more about our school at http://www.northduffield.n-yorks.sch.uk/

# Closing date: Sunday 5th October

# Interviews: Tuesday 14th October 2025

Application packs are available to download from this advert, by email or from our website.

CV’s will not be accepted

*The school is registered in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA 2018) as currently set out in the Data Protection Bill. The school is required to share some data with the Local Authority and the DfE.*

*North Duffield Community Primary School is committed to safeguarding and promoting the welfare and well-being of young people and expects all staff and volunteers to share this commitment.*

*North Duffield Community Primary School is a Safeguarding school. The successful applicant will be subject to appropriate checks and undertake an enhanced DBS and where appropriate to the post, a requirement to complete a Childcare Disqualification declaration.*

*Applicants will be considered on the basis of suitability regardless of sex, race, marital status or disability.*

*Disabled applicants who meet the essential criteria will be interviewed.*